

# MINUTES

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** Nadder Hall, Weaveland Road, Tisbury, SP3 6HJ  
**Date:** 13 April 2011  
**Start Time:** 7.00pm  
**Finish Time:** 8.45pm

---

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Cllr Bridget Wayman (Chairman), Cllr Jose Green (Vice Chairman), Cllr Tony Deane, Cllr George Jeans and Cllr Stuart Wheeler, Cabinet Member for Leisure and Culture

### **Wiltshire Council Officers**

Richard Munro, Community Area Manager  
Lisa Moore, Democratic Services Officer  
Graham Hogg, Service Director for Housing  
Lucy Murray-Brown, Campus & Operational Estate Management Lead

Ansty Parish Council – S Oldfield

Bishopstone Parish Council – J Thompson

Dinton Parish Council – C Smith

Donhead St. Mary Parish Council – J Barnes & J Pendrill

Fovant Parish Council – T Phillips

Hindon Parish Council – D Robertson

South Newton Parish Council – J Green & M Point

Sutton Mandeville Parish Council – W Brooks & J Childs

Swallowcliffe Parish Council – G Ewer

Teffont Parish Council – Z Faulkner

Tisbury Parish Council – J Amos, T Barnes, D Carroll, P Chave, P Coopman, F Corp  
R Dearden, P Duffy & B Matthews

West Tisbury Parish Council - I Lacey & R Platts

Wilton Town Council – P Matthews  
Zeals Parish Council – J Wigg

**Partners**

Wiltshire Police - Inspector David Minty and Inspector Lindsey Winter  
Wiltshire Fire and Rescue Service – Mike Franklin  
WilCAP – R Ashton Brown & D Parker  
TAPCAP – N Knowles

**Members of Public in Attendance: 17**

**Total in attendance: 58**

---

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Bridget Wayman welcomed everyone to the meeting of the South West Wiltshire Area Board and introduced Councillor Stuart Wheeler, Cabinet Member for Leisure, Sport and Culture.</p> <p>Councillor George Jeans was not present at the start of the meeting as his car had broken down, he would be joining the meeting later.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Councillor Richard Beattie</li> <li>• Nigel Lefroy – Burcombe Parish Council/WilCAP</li> </ul>
3.	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4.	<p><u>Minutes</u></p> <p>The minutes of the previous ordinary and extraordinary meetings held on Wednesday 9 February and Wednesday 16 March 2011 were agreed as a correct record and signed by the Chairman.</p> <p>The Chairman noted that the Community Area Grant awarded to Fovant parish council was partly due to the memorial being damaged by traffic.</p>
5.	<p><u>Matters Arising</u></p> <p>There were none.</p>
6.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p><b>Core Strategy</b> Officers would attend the 12<sup>th</sup> May 2011, Localism meeting to explain any changes to the document.</p> <p><b>Proposed Changes to Bus Services</b> There had been some objection to the removal of the number 25 early morning service, so it had been proposed to start the route from Dinton as that was the point on the route where it started to be used first.</p>

	<p>The direct 2 share taxi service mentioned in the paper is not the Wilts share taxi, used in the area and for the time being this would remain in operation.</p> <p>Phil Matthews, Wilton Town Councillor noted that the Town Council had discussed the proposed changes at their last meeting and had objected to them as they felt they would affect people in getting to work.</p> <p><b>Waste Sites</b> There was only one site in the South West Community Areas which was in Mere.</p> <p><b>Big Society and Localism</b> A meeting had been scheduled for 12<sup>th</sup> May 5.00pm at Dinton Village Hall. Officers and partners would attend the meeting with the aim of looking at 'Big Society' and 'Localism' and how they could be applied in the South West Wiltshire Community Areas. Everyone was welcome to attend.</p>
7.	<p><u>Community Area Grants</u></p> <p>The Board considered seven applications for funding from the Community Area Grant Scheme. The first four had been deferred from the previous meeting on 16 March, pending a request for further statistical information from NHS Wiltshire which may support the applications.</p> <p>The Chairman informed the Board that information had been received which did not appear to support the need for the installation of defibrillators in the four parishes who had applied for funding.</p> <p>After discussion the Board members voted on each application in turn.</p> <p><b><u>Decision</u></b> <b>Mere Parish Council was awarded £50 towards their project to purchase and install a defibrillator in the parish.</b></p> <p><b><u>Reason</u></b> <b><i>Area Board members were not convinced of the absolute efficacy of defibrillators in sparsely populated areas. However, the Board recognised that some parish councils did perceive a need and were encouraged to precept for the funding with the assistance of a minor grant of £50.</i></b></p> <p><b><u>Decision</u></b> <b>Kilmington Parish Council was awarded £50 towards their project to purchase and install a defibrillator in the parish.</b></p> <p><b><u>Reason</u></b> <b><i>Area Board members were not convinced of the absolute efficacy of defibrillators in sparsely populated areas. However, the Board recognised</i></b></p>

*that some parish councils did perceive a need and were encouraged to precept for the funding with the assistance of a minor grant of £50.*

**Decision**

**West Knoyle Parish Council was awarded £50 towards their project to purchase and install a defibrillator in the parish.**

**Reason**

*Area Board members were not convinced of the absolute efficacy of defibrillators in sparsely populated areas. However, the Board recognised that some parish councils did perceive a need and were encouraged to precept for the funding with the assistance of a minor grant of £50.*

**Decision**

**Zeals Parish Council was awarded £50 towards their project to purchase and install a defibrillator in the parish.**

**Reason**

*Area Board members were not convinced of the absolute efficacy of defibrillators in sparsely populated areas. However, the Board recognised that some parish councils did perceive a need and were encouraged to precept for the funding with the assistance of a minor grant of £50.*

**Decision**

**Chalke Valley Cricket Club was awarded £3,630 towards the cost of purchasing a high quality mowing machine to maintain the new cricket ground.**

**Reason**

*The application met the Community Area Grant Criteria for 2011/12 and would enable the club to maintain the facility which served the communities throughout the Chalke Valley.*

**Decision**

**Mere Historical Society was awarded £1,224 towards their project to catalogue the contents of the archive.**

**Reason**

*The application met the Community Area Grant Criteria for 2011/12 and would enable the Society to properly catalogue the contents of the archive for future use.*

**Decision**

**Chilmark Playground Management Committee was awarded £992 towards the purchase of a new piece of play equipment.**

**Reason**

*The application met the Community Area Grant Criteria for 2011/12 and would provide a wider variety of play opportunities for the local area.*

**Action: Richard Munro, Community Area Manager**

8.

### Tisbury Community Campus

The Board received a presentation from Lucy Murray Brown, Campus and Operational Estate Management Lead. The Cabinet had approved the principle of six pilot campus schemes, one of these would be developed in the Tisbury Community Area.

The following issues were covered:

- A campus is a building, or buildings, in a community area that will provide the services the local community needs in an accessible location
- This would be an Area Board led project
- Local community involvement would be critical to the success of this project
- A campus would reduce the long term financial, environmental and operational pressures on operating aging, low quality buildings
- There was potential to co-locate with partner and voluntary organisations
- The council would explore wide ranging innovative management and operational arrangements
- The core criteria to all campus buildings included shared reception, community space, accessible IT provision, personal care facilities and catering facilities

#### Timescales

- Initial Area Board meeting – April 2011
- Audit and research work - Spring 2011
- Community consultation phase one – Spring 2011
- Community consultation phase two – Summer 2011
- Area Board consideration/formal consideration – Summer/Autumn 2011
- Design, planning and construction – Autumn 2011 onwards
- Community Campus in place Autumn 2012

The Area Board was asked to consider the draft terms of reference for a Shadow Community Operations Board and if it would like to consider setting up a Shadow Community Operations Board comprising of 8 members. Expression

of interest forms to be a member of this group were available at the meeting.

Following discussion, the Chairman proposed that the Board set up a Shadow Community Operations Board (COB) and asked for interested people to make an expression of interest by completing the form which was available in the reception after the meeting. TAPCAP should be appointed by the COB to undertake the consultation required to establish which services and facilities would be provided on the Campus.

**Decision:**

- 1. That the Area Board shall be the conduit through which consultation regarding the community campus will take place and shall act as the local decision making body on this project.**
- 2. A Shadow Community Operations Board (COB), representative of stakeholder and community interests, will be established as a sub group of the Area Board to work with Wiltshire Council in developing a Tisbury community campus. The role of the COB will include communications, securing local engagement and influencing the design of the community facilities to be recommended by the Area Board for implementation by Cabinet. In line with the approval from Cabinet on 15<sup>th</sup> February 2011, the COB will also have an ongoing role in the indirect management and strategic planning of the resultant campus facilities.**
- 3. The Area Board invites expressions of interest for membership of the shadow COB (comprising no more than 8 members) to be constituted by the Area Board and which will then operate in accordance with the terms of reference agreed by Wiltshire Council. The Board formally agrees these terms of reference subject to an amendment to reflect the wishes of the Area Board to be the conduit through which consultation regarding the community campus will take place and to act as the local decision making body on this project.**
- 4. That Councillor Tony Deane shall be agreed to be the Wiltshire Councillor Member of the Community Operations Board.**
- 5. It is recommended that Tisbury Parishes and Community Area Partnership (TAPCAP) be asked to submit an expression of interest to be a member of the COB and that TAPCAP undertake the required consultation within the required timescales.**
- 6. An extraordinary meeting of the South West Wiltshire Area Board shall take place to consider the outcome of the consultation and put forward a recommendation to Cabinet on the scope of the campus.**

9.	<p><u>Updates from Partners</u></p> <p><b>Wiltshire Police</b></p> <p>Inspector David Minty informed the Board that this would be his last meeting as he would be moving on to another project, he introduced Inspector Lindsey Winter as his replacement for the South West Wiltshire Area Board.</p> <p>He then highlighted some of the points from the crime statistics reports attached to the agenda. There had been an increase in non dwelling burglaries to sheds and out houses, but there had been a reduction in the levels of reported violence in Mere and Tisbury. Dwelling burglaries were also down, with Mere only having six since the last report.</p> <p>Contact details for Inspector Lindsey Winter are:</p> <p>Email: <a href="mailto:Lindsey.Winter@wiltshire.pnn.police.uk">Lindsey.Winter@wiltshire.pnn.police.uk</a></p> <p>Phone: 0845 408 7000 Ext: 726 418</p> <p>Two questions were asked, these were:</p> <ul style="list-style-type: none"> <li>• Why are there signs on the speed cameras informing people that they are not in use.</li> <li>• Why is the level of anti social behaviour higher in Wilton than in Mere.</li> </ul> <p>Inspector Winter agreed to look into the above and bring a response back to the next Area Board meeting.</p> <p><b>Action: Inspector Lindsey Winter</b></p>
10.	<p><u>Update from Community Area Partnership</u></p> <p>No updates were provided.</p>
11.	<p><u>Update on Issues</u></p> <p>Richard Munro, Community Area Manager informed the Board that the majority of the speeding and parking related issues had been addressed fairly quickly. CATG had taken on most of the issues which involved a request for minor highways improvements and implementations such as drop kerbs.</p> <p>A query was raised by Patrick Duffy regarding the issue of yellow line outside Station Road, Tisbury. Richard agreed to liaise with the Parking Group for an update on the situation and feed back.</p> <p>A full update is available on the website, by clicking on the link below:  <a href="http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_lo">http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_lo</a></p>

	<a href="#">cation in=South%20West%20Wiltshire</a>
12.	<p><u>Future Meeting Dates, Evaluation and Close:</u></p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 22<sup>nd</sup> June 2011, 7.00pm at South Newton &amp; Great Wishford Village Hall, Warminster Road, South Newton.</p>